

දුරකථන : 0112669192 , 0112675011
தொலைபேசி : 0112698507 , 0112694033
Telephone : 0112675449 , 0112675280
ෆැක්ස් : 0112693866
பெக்ஸ் : 0112693869
Fax : 0112692913
විද්‍යුත් තැපෑල : postmaster@health.gov.lk
மின்னஞ்சல் முகவரி :
e-mail :
වෙබ් අඩවිය : www.health.gov.lk
இணையத்தளம் :
website :



සුවසිරිපාය
சுவசிரிபாய
SUWASIRIPAYA

මගේ අංකය :
எனது இல :
My No. : NA/04/Principal/2023
මගේ අංකය :
உமது இல :
Your No. :
දිනය :
திகதி :
Date : 2023.05. 25

සෞඛ්‍ය අමාත්‍යාංශය சுகாதார அமைச்சு Ministry of Health

General Circular Letter No:- 02-72-2023

All Respective Heads of Institutions and
All Nursing Principals

Recruitment to the Post of Nursing Principal of Ministry of Health

Applications are called from officers in the post of Nursing Officer (Education) in Special Grade for the post of Nursing Principal which have fallen vacant in the following Nursing Schools.

01. Nursing School - Jaffna
02. Nursing School - Kurunegala

02. Applicants who have fulfilled following qualifications are eligible to apply for this post. And appointments are made based on the merits of marks obtained at the interview. If any appointee fails to report for duties at the station to which he / she is appointed on the basis of merit, his / her appointment shall stand cancelled. And if the officers who are already in the post of Nursing Principal are willing to be appointed to the post of Nursing Principal of the above Nursing Schools they should also apply in accordance with this circular. In an instance where an applicant who is already holding a post of Nursing Principal is selected to any of the above Nursing Schools where vacancies are available, the post of Nursing Principal which falls vacant by such selection will also be filled on the results of this interview.

2.1 Qualifications

- 2.1.1 Should be a Nursing Officer (Education) in Special Grade.
- 2.1.2 Should not have been Subject to a disciplinary punishment as per the provisions set out in Public Service Commission Circular No 01/2020
- 2.1.3 Should have earned all increments and completed an active and satisfactory service period during the preceding 05 years.
- 2.1.4 Should have shown a performance above than the satisfactory level during the period of 05 years prior to promotion according to approved procedure for performance appraisal.

03. Method of Application

3.1 Applications prepared by applicants in compliance with the spearmen form appended to this Circular should be forwarded to respective Nursing Principals on or before 21.06.2023 On receipt of the applications respective Nursing Principals should make their recommendations in the relevant cage of the application and forward to Director of respective General Hospital / Director (Admin) 05 of Ministry of Health on or before 30.06.2023

3.2 Directors of General Hospitals / Director (Admin) 05 should check the particulars in applications with records in personal files of the applicants and certify accuracy thereof.

3.3 Duly perfected applications should be forwarded by Directors of Teaching Hospitals / General Hospitals / Director (Admin) 05 along with the report appended to the application to reach Director (Admin) 01, Ministry of Health, Suwasiripaya, No. 385, Ven. Baddegama Wimalawansa Thero Mawatha, Colombo 10, on or before 30.06.2023 Applications submitted without recommendation of the Head of Institution or a covering letter will not be accented for any reason. Applications not in compliance with this notification will be rejected without any notice.

3.4. Applications received after the closing date will not be considered. The words "Post of Nursing Principal of Ministry of Health" should be mentioned in the top left hand corner of the envelope.

04. Method of Selection

4.1. Out of the eligible candidates, qualified persons will be selected by a structured interview.

4.2. The candidate is considered to be eligible to appear for the interview for interview for recruitment to this post, only if he /she has satisfied the qualifications mentioned under above 02 in all respects. as at **21.06.2023**

4.3. In proof of qualifications, copies of certificates should be forwarded along with the application.

4.4. Structured interview will be conducted based on the following marking scheme.

- | | |
|--|-------------|
| 4.4.1. Service period in Special Grade | (50 marks) |
| (05 marks per year and 1.25 marks per 03 months in proportion) | |
| 4.4.2. Experience in the post of Nursing Principal | (20 marks) |
| (02 marks per year and 0.5. marks per 03 months in proportion) | |
| 4.4.3. Special skills | (10 marks) |
| (2.5 marks per skill) | |
| i. For a project | (2.5 marks) |
| ii. For a Publication | (2.5 marks) |
| iii. For a special training course | (2.5 marks) |
| (Training courses of not less than 06 months will only be considered.) | |
| iv. For a research related to the field | (2.5 marks) |
| 4.4.4. Professional Qualifications | (15 marks) |
| (Marks will be awarded only to the highest qualification.) | |

- I. For a Diploma course of more than 06 months related to the field (10 marks)
II. B.Sc. in Nursing (15 marks)
4.4.5. Performance shown at the interview (05 marks)

05. This post is permanent and pensionable. You shall contribute to the widows and Orphans' / Widowers' and Orphans' Pension Fund.

06. In terms of the Public Administration Circular No. 03/2016 and the cabinet decision dated 26.08.2010 which has been informed by the letter No. අමප 10/1798/415/101 dated 31.08.2010 of Secretary to the Cabinet of Ministers, this post is entitled to the corresponding salary step of the salary scale starting from the 04th salary step of MT-08-2016 and to the Principal Allowance and Teaching Allowance.

07. It shall be the responsibility of the Head of Institution to bring all the contents of this circular to the notice of all eligible officers.

08. In case of any inconsistency between the Sinhala, Tamil and English texts of this notification, the Sinhala text shall prevail.

09. Decision of the Health Service Committee of the Public Service Commission shall be final in respect of any matter not provided for by this circular.

By the order of the Health Service Committee of the Public Service Commission



Geethamani C. Karunaratne,
Secretary (Act)
Ministry of Health

Actg. Secretary
Ministry of Health
"Suwasiripaya"
385, Rev. Baddegama Wimalawansa Thero Mawatha,
Colombo 10.

Copy :-

Secretary, Health Service Committee of the Public Service Commission – for information